Dear Lead Mentors,

We are asking you to please make a personal connection with your mentors, hopefully at a mentor forum, but if not, then through email, to explain the need for their support in helping the Consortium collect data of the impact the mentoring relationship is having on increasing teacher effectiveness and student learning.

Below is the protocol we are suggesting to collect the data of impact.

1. Mentors should select a Case Study Beginning Teacher that they are currently working with and who has demonstrated improved teaching practice.
2. Please answer the following questions in a short narrative:
	* **How has your mentor practice impacted beginning teacher effectiveness and student learning, AND, how do you know? What does your evidence tell you?**
3. We ask that you include one or more examples (artifacts) of how your work with the beginning teacher positively affected her/his teaching practice. For evidence, please forward copies of artifacts of your mentoring practice with one teacher with the specific evidence of teacher and/or student growth highlighted.
	* These artifacts may be, for example, several Collaborative Assessment Logs (CAL’s), the completed Analyzing Student Work tool, observation data recording forms or others that show growth over time.
	* To preserve confidentiality, please use a marker to strike out beginning teacher names on the copied tools sent as evidence.
4. **By March 21st,**please forward electronic copies of your narrative and evidence to Mary Whittet, SEWNTP Program Coordinator at mcwhittet@stritch.edu or by mail to:

Mary Whittet
SEWNTP
Cardinal Stritch University City Center
Leadership Center
1037 W. McKinley Ave.
Milwaukee, WI 53203

Please know how much we appreciate your time and effort in helping our Consortium gather the evidence of the positive impact the mentoring relationship is having on SEWNTP BT’s and their students. It is exactly what we need to say, “We are making a difference!”

With much appreciation,

Rhonda and Jon

Rhonda Dubin, SEWNTP director

Jon Dunn, SEWNTP associate director