

Meeting Design:

- NTC Meeting Design is used at consortium meetings and has been adopted by many districts. Let us look at the components and chart successes and things to be mindful of when using this or another meeting model.

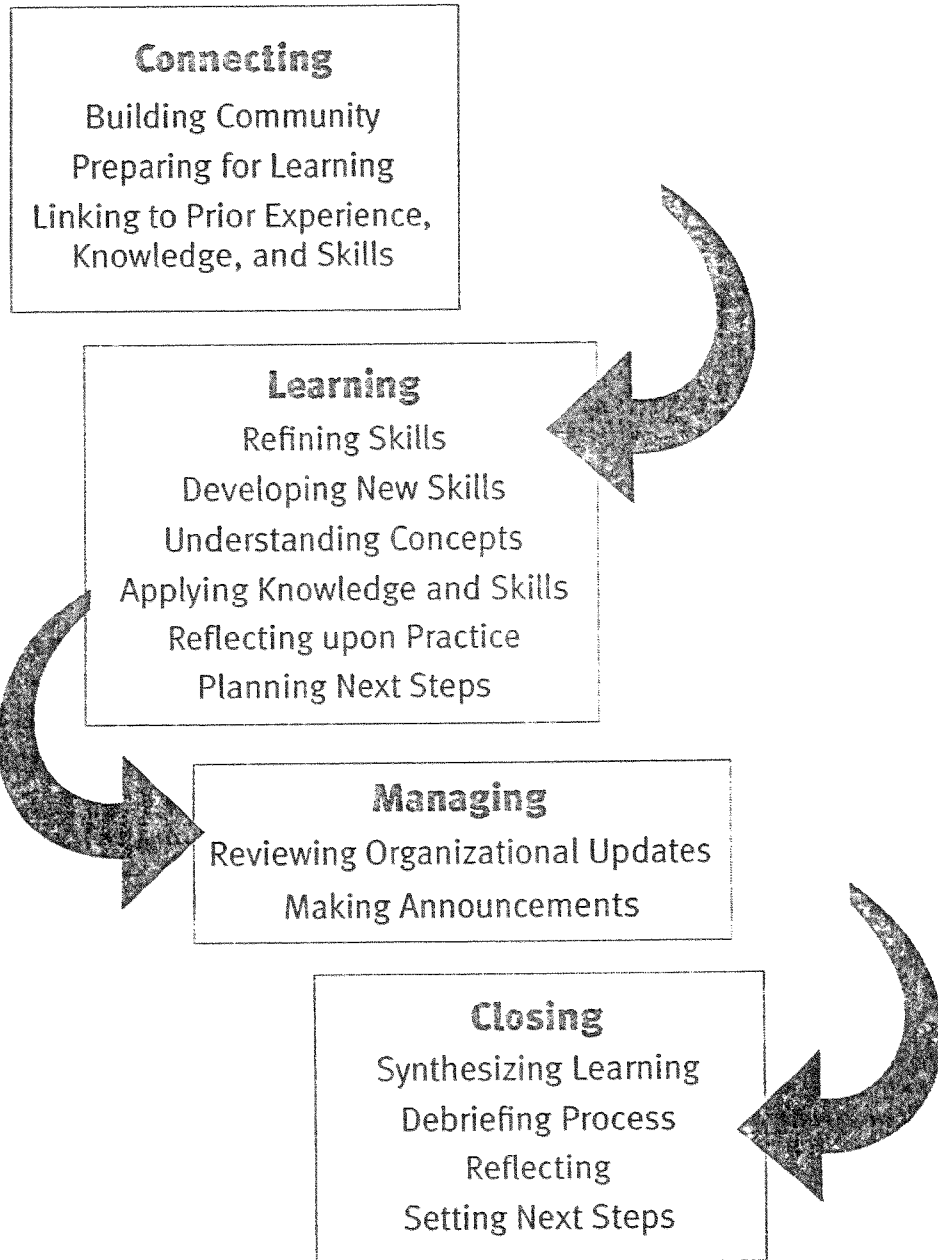
Successes:

Cautions:

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MEETING DESIGN

for Mentor Forums



Mentor Forum Design Template

*Times reflect a 2hr forum

Time

Connecting: (30 min.)

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Purpose:

Learning: (60 min.)

- Mentoring Skills, Tools & Strategies:
Purpose:

- Mentor Formative Assessment:
Purpose:

Managing: (15 min.)

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Closing: (15 min.)

Purpose:



MAS Mentor Forum

May 10, 2010

12:00-1:00pm

MAS Mentors: Arista Elder, Kristy Bowman, Sarah Thusius, Sandy Wehmeier, Lyndee Belanger, Kristi Rolison, Linda Clancy, Faye Dumstrey, Katie Hoven, Inga Siler, Megan Johnson, Nicole Watson, Jeff DeGlopper, Peggy Block, Katie Morrison, & Rachel Schemelin

Connecting: Do Mentoring Only if You Can Do It Right Quote (Moir, Barlin, Gless, & Miles)
Purpose: to re-connect and reflect on high quality mentoring

Review Agenda & Norms

Recorder: _____

Learning: ASW Tool & 5th Grade Video
Purpose: to review the analyzing student work tool and discuss all staff use 2010-2011

Learning: Mentor Standards
Purpose: to review the mentor standards (p. 17 MAGA)

Managing:

- 2010-2011 SEWNTP Courses in Order
 - Instructional Mentoring
 - Coaching & Observation Strategies
 - Analyzing Student Work
 - Coaching in Complex Situations
 - Mentoring for Equity
 - Professional Development Plans & Processes
 - Differentiating Instruction
 - Designing & Presenting Professional Development
- Upcoming Meeting Dates:
 - May/ June Mentor Event
 - 2010-2011 required dates
 - Mentor interest sign up/mentor selection

Closure: Purpose: to reflect on mentoring needs

- Access the wiki (<http://leadmentornetwork.wikispaces.com/>)
 - Discussion Board: Which courses or materials would you like to further your mentoring work? (Trainings, Books, Mentoring Tools, Standards Continuum, etc.)

Mentor Needs Assessment

M.U.S.E 2008-2009

Directions: Rank from 1-5 your areas of interest in mentor professional development

- Increasing Mentor Language Skills**
- Analyzing Student Work**
- Practicing Entry Points into Conversations**
- Utilizing the Collaborative Assessment Log**
- Veteran Teacher Observation**
- Mentor Coaching Partners (collegial support for mentor's practice)**
- Professional Readings on Induction/Mentoring**
- Building Subject Matter Knowledge & Pedagogy**
- Discussing & Providing Support for Real Case Mentor Situations**
- Having Hard Conversations**
- Using Classroom Data Collection Tools**
- Opportunities to Share Mentor/Teacher Resources**
- Beginning Teacher Formative Assessment System**
 - Self- Assessment Continuum**
 - Self- Assessment Summary**
 - Individual Learning Plan**
 - Mid-Year Review**
 - Professional Growth Reflections**
- Mentor Formative Assessment System (professional development)**
 - Mentor Self- Assessment Continuum**
 - Mentor Self- Assessment Summary**
 - Mentor Individual Learning Plan**
 - Mentor Mid-Year Review**
 - Mentor Professional Growth Reflections**

Please list or describe any other areas you would like support in your mentor work.

M.U.S.E. Mentor Curriculum
2008-2009

FORUM Dates	LEARNING	RESOURCE SHARE	Facilitators
9/24	Mentor Scenarios		
10/29	Classroom Data Tools		
11/12	Building Subject Matter Knowledge & Pedagogy		
12/17	Analyzing Student Work		
1/	Using the Collaborative Assessment Log		
2/	Increasing Mentor Language Skills		
3/	BT Formative Assessment System II		
4/	Mentor Formative Assessment II		

Resource Share: Share a resource (teacher/mentor) with mentors to add to their personal resource file. Resource may consist of either an actual item, organization, website, etc..

District Mentor Forum Scope and Sequence
Whitefish Bay Schools

Date of Forum	Learning Topic 1	Learning Topic 2	Learning Topic 3	Learning Topic 4
2009-2010 school Year (2)	November 4, 2009	Reflect Using Mentor CAL	Problem-Pose and Solve using challenges on Mentor CALs	Review Student Class Profile document revised for Bay needs
	January 14, 2010	Review " Entry Points " in Complex Mentoring Situation (CCS)	Review Mentor Language Stems (C&O) and Mentor Protocol (IM)	Practice skills in a round robin speed mentoring.
	November 3, 2010	Purposes of District Forums (Lead Mentor Forum)	Work with Mentor Coaching Partner and use mentor language to complete Mentor CALS together (MAGA)	
2010-2011 school Year (3)	January 10, 2011	Introduce Mentor Standards and Mentor Goal Setting	Work with coaching partner to Use <ul style="list-style-type: none"> • Mentor CAL • Self Assessment Summary • Mentor ILP (MAGA) 	What is Teacher Leadership
	April 27, 2011	Introduce Triad Conversations as a possible addition to the program	Brainstorm ways to facilitate Communication among colleagues supporting a new teacher	

Purpose: to use the SEWNTP Lead Mentor Network Wiki to support each other through the sharing of agenda, resources, and experience.

Sharing of Agendas:

Where did you find it?

What are the Ideas?

For what: how will you use these ideas?

Questions for further clarification and adaptations:
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